## GMR Institute of Technology

An Autonomous Institute Affiliated to JNTUK, Kakinada



GMRIT/EXA/F-01 REV.:00

**EXAMINATION SECTION** 

Date: 7th October, 2020

## **REVISED NOTIFICATION**

This is to inform that all final year students of 2020 outgoing batch who have cleared the graduation requirements to apply for Provisional Certificate (PC) and Cumulative Grade Memo (CGM) on or before  $10^{th}$  October 2020 positively. The students who apply after  $10^{th}$  October 2020 will be considered as  $2^{nd}$  phase for PC processing at JNTUK.

The following are the requirements for applying CGM & PC

- 1. PC Application
- 2. CGM format
- 3. Photocopies of all semester Grade memos
- 4. Photocopy of 10th class pass certificate
- 5. Photocopy of Aadhaar
- 6. Latest photo with college uniform duly signed by the candidate (15KB)

The above documents students have to submit to respective departments online (soft copy) or offline mode.

The sample copies of PC Application, CGM format & photo with signature are available in the respective departments.

ACE

Controller of Examinations

Cc to: PA to Principal, PA to Vice-Principal, All HoDs, AO - Academic, AO - Hostel